

OP Self-Pay Quoting Guidelines for Single and Bulk Studies

How single, and bulk (multiple) studies should be quoted for self-pay patients.

WHY THIS MATTERS

When quoting bulk exams, it's important we:

- Ensure **accurate pricing**
- Set **clear expectations for patients upfront**
- Maintain **consistency across all schedulers**

Combined exams (ex: CT Abdomen & Pelvis) are **not a single charge** — they represent **multiple billable body parts**.

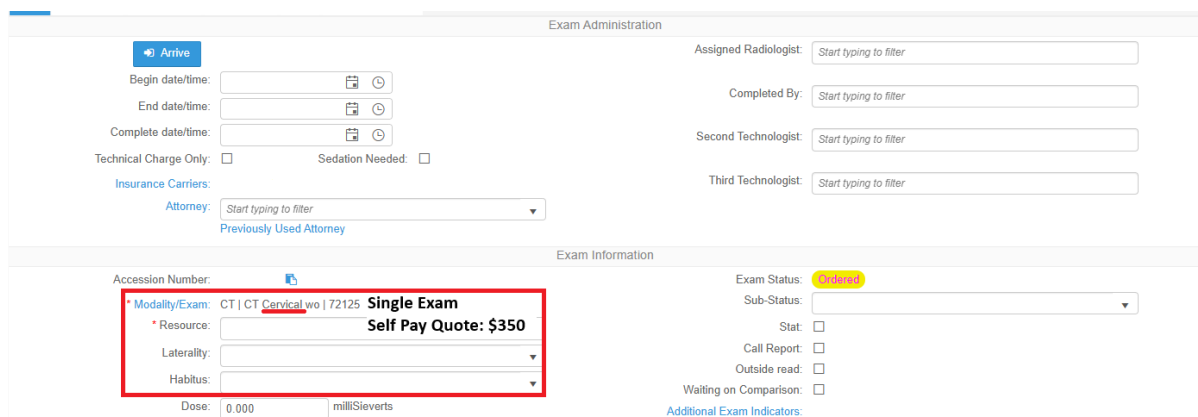
HOW TO QUOTE CT EXAMS

Standard Rule

- Use the **applicable CT single exam rate**
 - **Multiply by the number of body parts**
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Example 1 – CT Single Exam

- CT Cervical = **\$350**
 Quote: **\$350 (single exam)**
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The screenshot shows the 'Exam Administration' form. The 'Exam Information' section is highlighted with a red box. It displays the following details:

- Accession Number: [icon]
- Modality/Exam: CT | CT Cervical wo | 72125 **Single Exam**
- Resource: [input] **Self Pay Quote: \$350**
- Laterality: [dropdown]
- Habitus: [dropdown]
- Dose: 0.000 milliSieverts

Other fields in the form include:

- Assigned Radiologist: [input]
- Completed By: [input]
- Second Technologist: [input]
- Third Technologist: [input]
- Exam Status: **Online**
- Sub-Status: [dropdown]
- Stat:
- Call Report:
- Outside read:
- Waiting on Comparison:
- Additional Exam Indicators: [input]

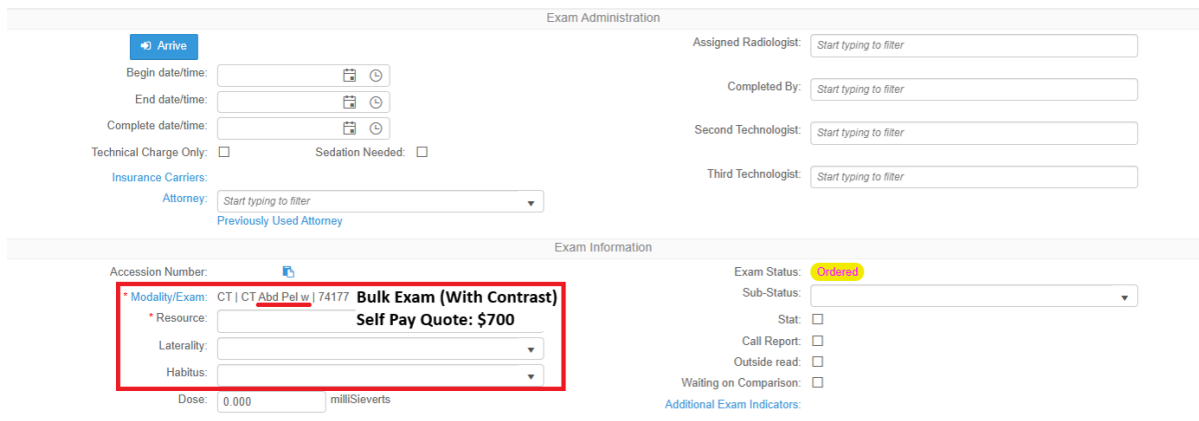
Example 2 – CT Bulk Exam (Abdomen & Pelvis)

- CT Abdomen = \$350
- CT Pelvis = \$350

✓ Calculation:

\$350 × 2 body parts = \$700 total

✓ Quote: **\$700**



The screenshot shows the 'Exam Administration' and 'Exam Information' sections of a software interface. In the 'Exam Information' section, a red box highlights the 'Modality/Exam' field, which contains the text 'CT | CT Abd Pel w | 74177 Bulk Exam (With Contrast)' and 'Self Pay Quote: \$700'. Other fields include 'Accession Number', 'Exam Status' (set to 'Ordered'), 'Sub-Status', 'Stat', 'Call Report', 'Outside read', and 'Waiting on Comparison'.

Important Note for CT Abdomen & Pelvis

There are **dedicated CT Abdomen/Pelvis rates** listed on the self-pay pricing sheet:

- CT Abdomen/Pelvis with contrast = \$700
- CT Abdomen/Pelvis without contrast = \$550

➔ These already reflect the combined study pricing, but conceptually should still be understood as:

- **Two body parts being billed together**

✓ HOW TO QUOTE MRI EXAMS

Standard Rule

- Use the **MRI self-pay rate per body part**
- **Multiply by number of exams**

From pricing sheet:

- MRI with & without contrast (per body part) = \$995
- MRI with contrast (per body part) = \$650
- MRI without contrast (per body part) = \$500

Example 3 – MRI Single Exam

- MRI Hip = \$650

✔ Quote: **\$650 (single exam)**

Exam Administration	
Begin date/time:	Assigned Radiologist: <input type="text" value="Start typing to filter"/>
End date/time:	Completed By: <input type="text" value="Start typing to filter"/>
Complete date/time:	Second Technologist: <input type="text" value="Start typing to filter"/>
Technical Charge Only: <input type="checkbox"/> Sedation Needed: <input type="checkbox"/>	Third Technologist: <input type="text" value="Start typing to filter"/>
Insurance Carriers:	
Attorney: <input type="text" value="Start typing to filter"/>	
Previously Used Attorney	
Exam Information	
Accession Number: <input type="text"/>	Exam Status: Cancelled
* Modality/Exam: MR MRI Hip, wo LT 73721 Single Exam	Sub-Status: <input type="text"/>
* Resource: MR SP Self Pay Quote: \$650	Stat: <input type="checkbox"/>
Laterality: <input type="text"/>	Call Report: <input type="checkbox"/>
Habitus: <input type="text"/>	Outside read: <input type="checkbox"/>
Dose: <input type="text"/> millisieverts	Waiting on Comparison: <input type="checkbox"/>
	Additional Exam Indicators:

Example 4 – MRI Bulk Exam (Abdomen & Pelvis)

- MRI Abdomen = \$950 (example based on system rate)
- MRI Pelvis = \$950

✔ Calculation:

\$950 × 2 exams = \$1,900 total

✔ Quote: **\$1,900**

Exam Administration	
Arrive	Assigned Radiologist: <input type="text" value="Start typing to filter"/>
Begin date/time: <input type="text"/>	Completed By: <input type="text" value="Start typing to filter"/>
End date/time: <input type="text"/>	Second Technologist: <input type="text" value="Start typing to filter"/>
Complete date/time: <input type="text"/>	Third Technologist: <input type="text" value="Start typing to filter"/>
Technical Charge Only: <input type="checkbox"/> Sedation Needed: <input type="checkbox"/>	
Insurance Carriers: SELF PAY 11460 N MERIDIAN ST CARMEL IN	
Attorney: <input type="text" value="Start typing to filter"/>	
Previously Used Attorney	
Exam Information	
Accession Number: <input type="text"/>	Exam Status: Scheduled
* Modality/Exam: MR MRI Abd Pel w/w/o 74183 Bulk Exam (W/WO Contrast)	Sub-Status: <input type="text"/>
* Resource: MR TR 3T WIDE BORE Self Pay Quote: \$1,900	Stat: <input type="checkbox"/>
Laterality: <input type="text"/>	Call Report: <input type="checkbox"/>
Habitus: <input type="text"/>	Outside read: <input type="checkbox"/>
Dose: <input type="text"/> millisieverts	Waiting on Comparison: <input type="checkbox"/>
	Additional Exam Indicators:

DOCUMENTATION

- Document the self-pay quote in the scheduling notes.
 - Include the **exact dollar amount quoted to the patient.**
 - Communicate and note that **payment is due in full at the time of service.**
- Insurance Carrier
 - Ensure Self-Pay is the carrier listed at the Exam Order Level.

KEY TAKEAWAYS

- Bulk exams = **multiple billable body parts**
 - Always:
 - Identify **number of body parts/exams**
 - Use the **correct single exam self-pay rate**
 - **Multiply accordingly**
 - CT Abdomen/Pelvis:
 - May appear as one order
 - Still represents **two charges/components**
 - MRI:
 - Always calculated **per body part**
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WHEN UNSURE

If you are unsure how to quote a study:

- Check the **self-pay pricing sheet**
 - Reference the **single exam rate**
 - Or reach out to:
 - Immediate Supervisor
 - Billing
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